

Performance Appraisal Report

Year of Appraisal :- 2008 – 2009

Profile of the Teacher Education Institution :

1. Name of the Institution:- Pandit Raghunath Murmu Teachers' Training College(Code- APE00689)
2. Address for communication :
At:- Palsondamore. P.S:- Nabagram, P.O:- Palsondamore
Dist:- Murshidabad, State:- West Bengal Pin:- 42184
3. Phone No. with STD Code:- 03484 – 255398
4. Fax No.:- 03482 – 274221
5. E-mail:- secpanditrmttc@yahoo.com
6. Date of establishment of the Institution:- 6th August 2007
7. Course(s) offered

1	2	3	4	5	6	7
Name of the course in full	Stage / Level	Duration	Year of starting the course	Intake approved	No. of Student appeared in the Exam.	Academic session From ____ To____
B.Ed	Secondary	One Year	2007 – 2008	100	99	July to June

8. Name of the University / Examining Body to which the Institution is Affiliated: University of Kalyani, Kalyani, Nadia, W.B
9. Number and Date of the order of the Regional Committee granting recognition permission (Course wise) :-

i) B.Ed ECR/7 – 78.6(1)8/2007/69197

ii)

iii)

Curricular Transaction:- B.Ed According to the Syllabus of Kalyani University.

Mode of selection of students.

10.
 - a) Please indicate if the admissions are made by centralized entrance tests conducted by University/State Government. If so it may be indicated if admissions are made strictly as per the nominations made by State government/ affiliating body.

If selection is made by institution itself, procedure / criteria for selection may be indicated-
Admissions are made strictly as per the NCTE & University of Kalyani norms. Enc(I)
(C) If the admissions is made through any other methods details with justification any be even.

N.A

11. Furnish the following information for the outgoing academic session:-
a. Date of start of admissions 17.04.08 b) Date of closure of admissions 30.04.08
c. Date of start of classes 01.07.08
d. Total practice teaching days 30days e) No. of practice lessons 20each
f) Name of practice teaching school and their distance from the Teacher training Institution:-
(1) Panchthopi T. N. School (10 k.m.), (2) Jemo N.N. High School (7 k.m.)
(3) Satitara N.G. N.S.B (6k.m) (4) R. A High School (6 k.m)
(5) Bagdanga P.S.S.B (6k.m) (6) Chatina Kandi G.P.High School(4) (7) Bahara A.B (1k.m)
(8) Panchthopi Girls School (10 k.m)
(9) Namu Kandi High School (3 k.m) (10) Purandarpur High Madrasa (7 K.M)
g) Last teaching day :- 15.04.09
h) Period of vacation/ break during the academic session:- 65 days
i) Date of start of Examination along with examination schedule:- 03.06.09 Encl. (2)
j) Total number of Teaching days:- 220

12. Please state whether there was any shortfall in the number of teaching days / practice Teaching days indicating the reasons there:-

Of _____ NA _____

13. Weekly timetable followed by the Institution (Course – wise details to be annexed)

Elementary /CP. Ed / Others

	Mon	Tue	Wed	Thur	Fri	Sat
1						
2						
3						
4						
5						
6						
7						

B.Ed / B.P. Ed / Others

	Mon	Tue	Wed	Thur	Fri	Sat
1	Gen-I AB	Gen-II AB	Gen-III AB	Gen-IV AB	Gen-I AB	Gen-I AB
2	Gen-II AB	Gen-I AB	Gen-I AB	Gen-I AB	Gen-II AB	Gen-II AB
3	Gen-III AB	Gen-III AB	Gen-II AB	Gen-II AB	Gen-III AB	Gen-III AB

4	Gen-IV AB	Gen-IV AB	Gen-IV AB	Gen-III AB	Gen-IV AB	Gen-IV AB
5	Elective	Elective	Elective	Elective	Elective	Elective
6	Method – 1	Method – 1	Method – 1	Method – 1	Method – 1	Method – 1
7	Method – 2	Method – 2	Method – 2	Method – 2	Method – 2	Method – 2

M.Ed / M.P. Ed / Others

	Mon	Tue	Wed	Thur	Fri	Sat
1						
2						
3						
4						
5						
6						
7						

14. Placement Record :-

Details of placement of students who passed out. In the previous batch. Indicated the number of students employed in Central Government. State Government. Government aided or private School.		
Students Appeared :- 99		Passed Out : 92
Employed in State Government :-	State Government :-	Government Aided :-

Teaching

Resources

15. Details of teaching in position, with qualification and experience (In enclosed – Annexure –I)
Separate sheet. --- Enclosure –03

Sl No	Name	Date of Birth	Designation	Qualifications (with year of passing)	Date of appointment & joining the Inst.	Status (regular/ad-hoc/contract)	Scale of pay

Steps taken by the institution in getting teachers, who do not fulfill the NCTE norms, acquire qualification as per NCTE norms:-

N.A

17. Human Resource Development

a) What are the steps taken by the institution for the professional development of teaching and non-teaching staff?

Teachers have been attending workshops & seminars from time to time

b) Mention the seminars/conference/workshop (with duration) which the teachers have attended as participants/ resource persons in the previous year. Enclosure – 04

Has any member of the faculty received professional recognition awards ?
Give details.

1.	2.	3.	4.
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Instructional Infrastructure :-

18. Land and Building

a) Please indicate if the institution is housed in a rented or own building?

Rented building

b) If rented please indicated the time frame for construction for own building and its progress. Details of land, approved master plan, construction schedule estimated cost of the building project, source of funding and present progress maybe indicated.

With in 2010 we will be shifted to our own building. Enclosure:- 05 (Undertaking from Secretary)

c) Whether the building is being used exclusively by the institution throughout the year? If not give details.

Being used throughout the year

19. Information Technology:-

Ted details of AV equipments and IT equipments such as computers, printers, access to net etc along with the extent of utilization.(Use separate sheet

a) Colour T.V -01 b) DVD -01 c) Computers -02 d) Printers -02 (Scanner/ Xerox)

20. Library

a) Number of books/journals/periodicals (both general and specific) that have been added to the library during the outgoing academic session:- <u>3266books + 240 books + (3506)</u>
b) Totals number of books in the Library:- <u>3506 books</u> Periodicals:- <u>02</u> Journals:- <u>7 Numbers</u>

21.Spots and

Physical (for physical education – institution)

Please indicated details of equipment and facilities available for games sports and physical education along with the extent their utilization. (Use separate sheet)
N.A

Financial Information

22. Financial category of the institution (tick mark the relevant box)

<input type="checkbox"/> Aided	<input type="checkbox"/> Unaided	<input type="checkbox"/> Government owned	<input type="checkbox"/> University Department
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23. Income and Expenditure of the institution the outgoing academic year:-

a) Income

Details of income received by way of grant from the Government fees from students and such others source may be indicated item wise.		
State Government fees:- Nil	Fees:- 30,04125.00	Other Sources:- 575102.00
Total		Rs. 35,79,227.00

b) Expenditure incurred

Salary:- 17,13,929.00

House Rent:- 66,000.00

Furniture :- 19,740.00

Laibrary:- 6041.00

Larboards:- 12,631.00

Others :- 920796.00

Total :- **273911.00**

Free Structure

What are the current tuition and other fee structure?

Category of sets	Intake	Tuition & Other fees per annum	Total fees collected
Merit seat/ Free seat	01	Nil	Nil
Payment seat	89	32,500.00	28,90,500.00
Management/ NRI Quote	10	8,725.00	81,250.00
Others			
Grand Total			29,73,750.00

b) Whether the fees are charged as per the norms of the affiliating body/ State Government?

If not explain the reason-As per the affiliating body.

C)Whether the fees collected are retained by the Institution or retaliated to the University or any other authority? 10% of fees transfer to University for registration fees & 90% retained for smooth conducting.

25. Endowment fund and reserve fund:-

Please indicate endowment fund and reserve fund is being maintained as per NCTE norms and/ or as per the requirements of the State Government/ University? Furnish details of the Bank, account/ receipt number and date, amount and the parties (fes) in whose name the fund are held.
(Note:- The funds should be in the name of the recognized institution)

Endowment fund:- 5,00000 NCTE	Mode Of Deposit: 5 Years
Reserve fund:- 500000.00	Mode of Deposit: 5 Years

26. Salary Structure

a) Salary Structure	Dose the salary structure of the teaching and supporting staff adopted by the UGC/ Central Government/ State Government as the case may be? If yes, pay scale adopted may be specified, If not, indicate the salary structure adopted with reasons there on.
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Salary Structure of the teaching and supporting staff adopted initially as per the state Government.

Mode of disbursements of salary	If disbursement made through account payee cheques, details of drawer bank with account number may be given.
Account payee cheque	U.B.I Kandi Branch, College Account Number:- C A 0392050105858
Total 17,300 Pay scale : 8,000	16,978.00 Total: 34,278.00 Principal Allowances: 8,150.00 Total: 16,180.00 Lecturer

Ef Resume

27. Brief appraisal of the overall performance of the institution during the previous academic session may be given. Also indicate any inspection of the institution was carried out. If so details thereof may be given.

During the previous academic session, Registrar, Inspector of Colleges had visited our Institution.

(Signature of the Head of the Institution/ Principal)

Name: _____

Seal :

Date:

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